

# Archway

## Training Calendar 2026 – 2027

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## Induction and Essential Skills

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| Course Title                                                 | Classroom / Virtual Classroom | Time        | Apr 2026                                               | May 2026      | Jun 2026      | July 2026         | Aug 2026      | Sep 2026         | Oct 2026      | Nov 2026     | Dec 2026          | Jan 2027       | Feb 2027      | Mar 2027      |
|--------------------------------------------------------------|-------------------------------|-------------|--------------------------------------------------------|---------------|---------------|-------------------|---------------|------------------|---------------|--------------|-------------------|----------------|---------------|---------------|
| Creative Support Induction                                   | Virtual Classroom             | 09:30-11:30 | Runs every day Monday-Friday (Excluding Bank Holidays) |               |               |                   |               |                  |               |              |                   |                |               |               |
| Anti-Racism                                                  | Virtual Classroom             | 13:00-15:00 | 1, 8, 14, 23, 27                                       | 5, 11, 19, 29 | 5, 12, 15, 25 | 1, 10, 15, 22, 30 | 4, 10, 21, 26 | 2, 9, 15, 23, 28 | 9, 14, 19, 27 | 5, 9, 17, 24 | 2, 10, 16, 21, 29 | 7, 14, 19, 27  | 2, 10, 16, 22 | 1, 12, 18, 22 |
| Code of Conduct & Professional Boundaries                    | Virtual Classroom             | 13:00-16:00 | 28                                                     |               | 25            |                   |               | 16               |               | 26           |                   | 29             |               | 24            |
| Confidence, Assertiveness and Resilience                     | Virtual Classroom             | 13:00-15:30 |                                                        |               |               | 8                 |               |                  | 13            |              |                   | 5              |               | 16            |
| Data Protection and Information Governance                   | e-Learning                    | N/A         | Available as e-learning on Learning Pool               |               |               |                   |               |                  |               |              |                   |                |               |               |
| Effective Key Working, Daily Care Notes and Support Planning | Virtual Classroom             | 13:00-16:00 | 28                                                     | 12            | 10            | 16                |               | 21               | 28            | 18           | 18                | 11             | 24            | 17            |
| First Aid & Basic Life Support                               | Classroom                     | 09:30-12:30 |                                                        | 5             |               | 9                 |               | 17               |               | 18           |                   | 20             |               | 23            |
|                                                              |                               | 13:00-16:00 |                                                        | 5             |               | 9                 |               | 17               |               | 18           |                   | 20             |               | 23            |
|                                                              | Virtual Classroom             | 09:30-12:30 | 10, 17, 24                                             | 1, 8, 15, 29  | 5, 12, 19, 26 | 3, 10, 17, 24, 31 | 7, 14, 21, 28 | 4, 18, 25        | 2, 16, 23     | 6, 13, 27    | 4, 11             | 18, 15, 22, 29 | 5, 12, 26     | 5, 12, 19     |
|                                                              |                               | 13:00-16:00 | 17                                                     | 1, 15, 22     | 5, 19         | 10                | 7             | 4                | 16, 30        | 13           | 11                | 8, 22          | 5, 26         | 5, 19         |

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| Course Title                                                     | Classroom / Virtual Classroom | Time        | Apr 2026             | May 2026 | Jun 2026 | July 2026 | Aug 2026 | Sep 2026 | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 |
|------------------------------------------------------------------|-------------------------------|-------------|----------------------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Food Safety                                                      | Virtual Classroom             | 13:00-14:30 |                      | 29       |          |           |          | 18       |          |          | 11       |          |          | 19       |
| Food Safety (Level 2)<br>*CPD Accredited                         | Classroom                     | 09:30-16:30 | Available on request |          |          |           |          |          |          |          |          |          |          |          |
| Fraud and Financial Abuse Awareness                              | Virtual Classroom             | 10:00-12:00 | 17, 24               | 8, 22    | 1, 5, 19 | 8, 24     | 3, 21    | 18, 30   | 6, 23    | 4, 20    | 3, 18    | 11, 22   | 4, 19    | 8, 19    |
| Infection Control                                                | Classroom                     | TBC         |                      |          |          |           |          | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      |
|                                                                  | Virtual Classroom             | 13:00-16:00 |                      | 13, 26   | 8, 22    | 6, 22     | 18. 24   |          |          |          |          |          |          |          |
| Medication Administration                                        | Classroom                     | 09:30-16:30 |                      | 19       | 12       | 31        |          | 22       | 22       | 25       |          | 28       |          | 24       |
| Moving & Positioning                                             | In Service                    | N/A         | Available on request |          |          |           |          |          |          |          |          |          |          |          |
| Mental Capacity, Deprivation of Liberty and Human Rights in Care | Classroom                     | 13:00-16:00 |                      |          |          |           |          | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      |
|                                                                  | Virtual Classroom             | 13:00-16:00 |                      | 5, 27    | 16, 24   | 7, 22     | 5, 17    |          |          |          |          |          |          |          |
| Nutrition & Hydration                                            | Classroom                     | TBC         |                      |          |          |           |          | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      |
|                                                                  | Virtual Classroom             | 09:30-12:30 |                      | 13, 26   | 8, 22    | 6, 22     | 18. 24   |          |          |          |          |          |          |          |

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| Course Title                                                                                            | Classroom / Virtual Classroom | Time        | Apr 2026                                 | May 2026 | Jun 2026 | July 2026 | Aug 2026 | Sep 2026 | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 |
|---------------------------------------------------------------------------------------------------------|-------------------------------|-------------|------------------------------------------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Oliver McGowan Tier 1                                                                                   | e-Learning                    | N/A         | Available as e-learning on Learning Pool |          |          |           |          |          |          |          |          |          |          |          |
| Oliver McGowan Tier 2                                                                                   | Classroom                     | Full Day    | TBC                                      |          |          |           |          |          |          |          |          |          |          |          |
| Person Centred Practice                                                                                 | Classroom                     | TBC         |                                          |          |          |           |          | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      | TBC      |
|                                                                                                         | Virtual Classroom             | 09:30-12:30 |                                          | 5, 27    | 16, 24   | 7, 22     | 5, 17    |          |          |          |          |          |          |          |
| Safeguarding Adults and Children & Mental Capacity Act (MCA) & Deprivation of Liberty Safeguards (DoLS) | Classroom                     | 09:30-16:30 | 10                                       |          | 26       |           | 27       |          | 28       |          | 17       |          | 16       |          |

## Specialist Skills

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| Course Title                                                      | Classroom / Virtual Classroom | Time        | Apr 2026             | May 2026 | Jun 2026 | July 2026 | Aug 2026 | Sep 2026 | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 |
|-------------------------------------------------------------------|-------------------------------|-------------|----------------------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Diabetes Management & Glucose Monitoring                          | Virtual Classroom             | 09:30-13:30 | 8                    | 19       | 24       | 22        |          | 15       | 14       | 19       | 23       | 20       | 17       | 22       |
| Emergency Administration of Auto Injectors for Anaphylactic Shock | Virtual Classroom             | 1 hour      | Available on request |          |          |           |          |          |          |          |          |          |          |          |
| Epilepsy Management                                               | Virtual Classroom             | 09:30-12:30 | 13, 29               | 13, 28   | 9, 30    | 13, 30    | 13, 26   | 7, 29    | 13, 29   | 10, 30   | 17, 30   | 14, 27   | 18       | 10, 25   |

## Clinical Skills

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| Course Title                                                               | Classroom / Virtual Classroom | Time        | Apr 2026 | May 2026 | Jun 2026 | July 2026 | Aug 2026 | Sep 2026 | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 |
|----------------------------------------------------------------------------|-------------------------------|-------------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Administering Rescue Medication: Buccal Midazolam                          | Virtual Classroom             | 13:00-16:00 | 13, 29   | 13, 28   | 9, 30    | 13, 30    | 13, 26   | 7, 29    | 13, 29   | 10, 30   | 17, 30   | 14, 27   | 18       | 10, 25   |
| Catheter Care                                                              | Virtual Classroom             | 09:30-11:30 |          | 13       | 29       |           | 12       |          | 19       |          | 21       |          | 15       | 25       |
| Dysphagia & Swallowing Support                                             | Virtual Classroom             | 09:30-11:30 | 8        | 14       | 10       | 16        | 12       | 29       | 28       | 25       | 31       | 20       | 24       | 17       |
| Prevention and Management of Falls                                         | Virtual Classroom             | 13:00-15:00 | 8        | 14       | 10       | 16        | 12       | 29       | 28       | 25       | 31       | 20       | 24       | 17       |
| Nutrition & Hydration                                                      | Virtual Classroom             | 09:30-12:30 |          | 13, 26   | 8, 22    | 6, 22     | 18, 24   |          |          |          |          |          |          |          |
| Managing Incontinence, Constipation and Faecal Impaction                   | Virtual Classroom             | 13:00-15:00 | 15, 24   | 15, 26   | 17, 19   | 9, 20     | 3, 27    | 11, 24   | 12, 27   | 4, 23    | 7, 31    | 15, 28   | 8, 22    | 15, 31   |
| Oral Health – including Mucosa and Dentures                                | Virtual Classroom             | 13:00-15:00 |          | 7        |          | 15        |          | 23       |          | 19       |          | 6        |          | 24       |
| An Introduction to Percutaneous Endoscopic Gastrostomy Care                | Virtual Classroom             | 09:30-11:30 |          | 7        |          | 15        |          | 23       |          | 19       |          | 6        |          | 24       |
| Pressure Area Care and Maintaining Healthy Skin                            | Virtual Classroom             | 09:30-11:30 | 23       | 15       | 26       | 17        |          | 11       | 23       | 27       | 17       | 15       |          | 12       |
| Stoma Care                                                                 | Virtual Classroom             | 09:30-11:30 | 15       | 26       | 17       | 9         | 27       | 24       | 27       | 23       | 31       | 28       | 22       | 31       |
| Stroke – Cerebrovascular Accident (CVA) & Transient Ischaemic Attack (TIA) | Virtual Classroom             | 13:00-15:00 |          | 13       | 29       |           | 12       |          | 19       |          | 21       |          | 15       | 25       |

## Mental Health

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| Course Title                                              | Classroom / Virtual Classroom | Time        | Apr 2026             | May 2026 | Jun 2026 | July 2026 | Aug 2026 | Sep 2026 | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 |
|-----------------------------------------------------------|-------------------------------|-------------|----------------------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Affective Disorders                                       | Virtual Classroom             | 13:00-15:30 | 7                    |          | 23       |           |          | 16       |          |          | 15       |          | 18       |          |
| Basic Principles of De-Escalation                         | Virtual Classroom             | 09:30-12:00 |                      | 1        | 19       | 10        |          | 25       | 30       | 27       |          | 8        | 24       | 19       |
| Hoarding Disorder                                         | Virtual Classroom             | 09:30-12:00 |                      | 12       |          |           | 24       |          |          | 20       |          |          |          | 17       |
| Mental Health First Aid                                   | Classroom (2 Days)            | Full Day    | Available on request |          |          |           |          |          |          |          |          |          |          |          |
| Monitoring the Side Effects of Clozapine                  | Virtual Classroom             | 10:00-11:00 |                      | 26       |          | 21        |          |          | 14       |          |          | 21       |          |          |
| Obsessive Compulsive Disorder (OCD)                       | Virtual Classroom             | 13:00-15:30 |                      | 12       |          |           | 24       |          |          | 20       |          |          |          | 17       |
| Supporting People with a Personality Disorder             | Virtual Classroom             | 13:00-15:30 |                      | 11       |          |           | 18       |          |          | 18       |          |          |          | 18       |
| Schizophrenia and Psychosis: Trauma Informed Care         | Virtual Classroom             | 09:30-12:00 |                      | 11       |          |           | 18       |          |          | 18       |          |          | 17       | 18       |
| Self-Harm & Suicide                                       | Virtual Classroom             | 13:00-15:30 | 7                    | 18       | 16       | 24        | 18       | 30       | 20       | 12       | 23       | 21       | 9        | 2        |
| Trauma Informed Care and Physically Informed Environments | Virtual Classroom             | 09:30-12:30 |                      | 28       | 11       | 20        | 19       | 17       | 13       | 26       |          | 7, 20    | 17       |          |
| Working with Substance Misuse                             | Virtual Classroom             | 09:30-12:00 | 7                    |          | 23       |           |          | 16       |          |          | 15       |          | 18       |          |

## Management Training

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| Course Title                                                | Classroom / Virtual Classroom | Time          | Apr 2026                                                                                                                                                                                                                                                                     | May 2026 | Jun 2026 | July 2026 | Aug 2026 | Sep 2026 | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 |
|-------------------------------------------------------------|-------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Anti-Racism for Senior Staff                                | Virtual Classroom             | 13:00-15:00   | 30                                                                                                                                                                                                                                                                           | 27       | 24       | 23        | 28       | 22       | 29       | 27       | 14       | 26       | 23       | 24       |
| Control and Administration of Medication (Level 3)          | e-Learning                    | N/A           | Level 3 Control and Administration of Medication is mandatory for Senior Support Workers<br>The course is also recommended for all staff below senior level to support their continuous professional development<br>This course is available as e-learning via Learning Pool |          |          |           |          |          |          |          |          |          |          |          |
| EDHR & Culturally Appropriate Care & Support for Managers   | Virtual Classroom             | 13:00-15:00   |                                                                                                                                                                                                                                                                              |          | 2        |           |          | 23       |          |          |          | 27       |          |          |
| Emotionally Unstable Personality Disorder: Supporting Staff | Virtual Classroom             | 13:00-16:00   |                                                                                                                                                                                                                                                                              |          | 9        |           |          | 15       |          |          |          | 20       |          |          |
| Medication Observation for Senior Staff                     | Virtual Classroom             | 10:00 – 15:00 | 13                                                                                                                                                                                                                                                                           | 19       | 24       | 9         |          | 3        | 28       | 23       | 22       | 19       | 16       | 3        |
| Medicines Management Train the Trainer (Level 3)            | e-Learning                    | N/A           | Level 3 Medicines Management Train the Trainer is for Support Coordinators & above<br>This course is available as e-learning via Learning Pool                                                                                                                               |          |          |           |          |          |          |          |          |          |          |          |
| Safeguarding Adults (Level 3)                               | e-Learning                    | N/A           | Available as e-learning via Learning Pool                                                                                                                                                                                                                                    |          |          |           |          |          |          |          |          |          |          |          |

Management Development Pathway

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| Course Title                             | Classroom / Virtual Classroom | Time     | Apr 2026                                                          | May 2026 | Jun 2026 | July 2026 | Aug 2026 | Sep 2026 | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 |
|------------------------------------------|-------------------------------|----------|-------------------------------------------------------------------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Introductory Modules for Managers        | e-Learning                    | N/A      | Available as e-learning through Skills for Care via Learning Pool |          |          |           |          |          |          |          |          |          |          |          |
| Creative Leaders                         | Classroom (2 Days)            | Full Day | TBC                                                               |          |          |           |          |          |          |          |          |          |          |          |
| Leading Your Service Good to Outstanding | Classroom (2 days)            | Full Day | Available on request                                              |          |          |           |          |          |          |          |          |          |          |          |

| Creative Academy e-Learning Suite<br>(Enrol online today on Learning Pool) |                                                                            |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Acquired Brain Injury                                                      | Introduction to Epilepsy                                                   |
| Basic Life Support                                                         | Legionella Awareness                                                       |
| Client Finance                                                             | LGBTQ+ Awareness                                                           |
| Cyber Security Awareness                                                   | Living Well with Dementia                                                  |
| Data Protection and Information Governance                                 | Medication Administration                                                  |
| Dysphagia & Swallowing Support                                             | Mental Capacity Act (MCA) & Deprivation of Liberty Safeguards (DoLS)       |
| Dyspraxia Awareness                                                        | Moving and Handling of Objects                                             |
| Effective Rota Planning                                                    | Neurodiversity in the Workplace                                            |
| Electrical Safety                                                          | Nutrition & Hydration                                                      |
| Equality, Diversity and Human Rights                                       | Oral Health (including mucosa and dentures)                                |
| Equals Cards                                                               | Oliver McGowan Mandatory Training on Autism & Learning Disability (Tier 1) |
| Fire Safety Awareness                                                      | Positive Behaviour Support                                                 |
| Food Safety                                                                | Pressure Area Care and Maintaining Healthy Skin                            |
| Halal Food Awareness                                                       | Safeguarding Adults and Children                                           |
| Health Action Planning                                                     | Supporting People with a Learning Disability                               |
| Health & Safety Awareness                                                  | Understanding Autism                                                       |
| Human Rights                                                               | Understanding Mental Health                                                |
| Infection Control                                                          | Working With Older People and Dementia Awareness                           |
| Introduction to Diabetes                                                   | Writing Daily Care Notes                                                   |

## Course Information

For more information about all of the available courses that we deliver, please see our:

[Course Information Booklet](#)

# How to Apply

You can access e-Learning and enrol yourself onto webinar and classroom training directly through your Creative Academy learning platform. To access this, please [click here](#).

Alternatively, you can enrol yourself or an individual onto one of the scheduled webinar or classroom dates by submitting an [Individual Application Form](#).

To enrol a group of staff onto one of the scheduled dates, please submit a [Group Application Form](#).

For any extra training requests, please submit a [Senior Manager Extra Training Request Form](#).